

PACK 38

LAWRENCEBURG, KENTUCKY



Pack 38 Cub Scouts is Chartered to First Christian Church in Lawrenceburg, Kentucky. We strive to promote a positive, family centered program that embraces the values of honesty, citizenship, spiritual growth, fitness, community service, and overall character development. We aim to provide the scout and their family the opportunity to build on home values with the intent to make the scout a confident, compassionate productive member of their community. We accept all boys of the appropriate age regardless of race, religion, or financial status.

Pack 38 provides a well-rounded year-round program of fun and exciting events. We encourage involvement of each Scouts family unit including mothers, fathers, and siblings.

Pack 38 upholds a code of conduct that attempts to promote self-awareness and the ability to function in society in difficult situations respectfully. Scouts are expected to conduct themselves in an appropriate manner when representing the Boy Scout of America. There is zero tolerance for fighting and foul language among scouts. Smoking and alcohol are prohibited by Scouts and Leaders. Leaders who smoke are encouraged to not do so in the vicinity of Scouts while in uniform.

Pack 38 follows the Law of the Pack in helping each Scout grow into a better person. In turn each Scout helps the pack go by being an active participant in meetings and events.

A. Pack Leadership

1. The pack is composed of various leader positions that function as a team.

Cubmaster: The Cubmaster is responsible for the day to day running of the pack. This includes scheduling pack meetings and conducting effective leadership at pack meetings and events. The Cubmaster should be in contact with Asst. Cubmasters, Pack Committee Chair, and Den Leaders on a regular basis to ensure open communication.

Pack Committee Chair: The Chairman is responsible for leading the Pack Committee and ensuring effective participation of committee Members. The Chairman leads committee meetings and votes on issues in the event of a tie.

Assistant Cubmaster: The Asst. Cubmaster (s) functions as needed in the day to day running of the Pack providing support as needed at various pack functions. Traditionally an Asst. is responsible for fund raisers and another for award tracking.

Committee Member: Committee Members should be from each den in the pack and are responsible for the behind the scenes preparations at pack functions. Members attend committee meetings and vote to make changes for the betterment of the pack.

Den Leader: Den Leaders are responsible for the day to day running of their dens. Den Leaders should attend monthly leaders meetings or send an assistant to maintain communication within the pack. Den Leaders also serve as support personnel at various pack functions.

Treasurer: The treasurer is responsible for the upkeep of the pack account, including petty cash. Record keeping is a must. The treasurer attends all committee meetings to give a financial report.

2. Leaders Meetings

Leaders come together once a month prior to Pack Meetings to collect advancements and ensure communication of information on pack events. Pack leaders and den leaders should attend the monthly meetings. If a den leader can not attend an assistant should attend for the leader to ensure good communication.

B. Uniform

1. Pack Policies:

Class A: Class A uniform refers to a scout shirt, neckerchief, slide, and belt. Hats are optional. Class A uniforms are required for Pack Meetings and functions unless otherwise stated. No sweat pants or elastic waist pants are to be worn in Class A uniform.

Summer Uniform: Due to the heat of summer the Cubmaster may choose to allow scouts to wear pack t-shirts. The exception to this is always for the Flag Day Ceremony when Class A is required.

Den Meetings: Scouts are encouraged to wear their uniforms to den meetings. However, it is at the den leaders discretion to allow other clothing if necessary for a particular event.

Brag Vest: Red felt brag vest may be worn by Scouts to showcase various patches from events. The vest are not considered Class A attire. The vest can be purchased at the Scout Store or made from red felt.

Patches: Only designated uniform patches may be worn on the official uniform. Event patches are not considers official uniform attire and are not worn on the uniform shirt. The exception to this rule is the Religious Knot which can be worn above the left pocket on the uniform shirt.

2. Newly Registered Scouts

Class A: Like any activity uniforms allow designation. Newly registered Scouts will be required to purchase the Class A uniform. However, due to the high cost of the uniform, *new* Scouts may wear a pack t-shirt and appropriate rank hat as their uniform until the December pack meeting.

Scholarships: Scholarships are available from the pack for providing any or all of the Class A uniform for those who need assistance. Forms need to be filled out and signed when requesting assistance. Only required items of the uniform are covered on scholarships.

C. Pack Finances

1. Paying for Scouting:

Fundraisers: Fundraisers are determined by the pack to provide scouts with a quality program including awards, events, etc.

Community Resources: Community support for the pack can be contributed from various factors at the pack leaders discretion.

2. Pack Budget:

The Pack Committee Chairman is responsible for looking at the previous years expenses and earnings and determining if changes need to be made. The Pack Committee then votes on the budget and any variable expenses that may incur.

3. Pack Account:

The Pack Treasurer is responsible for maintaining the pack account and for seeking committee approval before large sums of money are spent. Only the Treasurer, the Cubmaster, Pack Committee Chair, and an Assistant Cubmaster should be allowed to sign checks on the account.

D. Advancements

1. Belt loop & Pin Awards:

Pack 38 allows for each Scout to earn two (2) awards per month at the pack's expense for a total of 24 for the year. However, the pack will only pay for each award one time. For example, the scout may attend bowling every year and complete the requirements, but the pack will only pay for one (1) bowling belt loop during the scouts tenure in the pack.

2. Webelos Activity Pins:

Pack 38 allows for each Webelo to earn two (2) activity pins each month in addition to the belt loop and pin awards as these are required for their rank advancement.

3. Service Stars:

Service Stars are provided by the pack for each year the Scout is an active participant with the pack. *Service stars will be awarded at pack graduation.*

4. Religious Emblems:

Pack 38 supports the Religious Emblem Program. Parents are responsible for providing the Scout with the appropriate workbook and filing the paperwork. The pack will pay for the Religious Knot for the Scout upon completion.

*Note: The Pack reserves the right to amend the above rules regarding awards with committee approval depending on pack finances.

E. Training

1. Fast Start Training:

Fast start is available on the Council web site at www.bgbsa.org, by book at the Council Shop, or on computer disc. Fast start should be completed by ALL new leaders.

2. Basic Training:

Cub Scout Basic Training is provided by each district to prepare leaders to handle meetings, and difficult situations. It should be attended at least once for each leader.

3. Rank Specific Training:

Rank specific training is also provided by each district. This training however, deals with each individual rank and position in scouting. It should be completed each year if a different position is attained.

4. Youth Protection Training:

Youth protection is a requirement for a Quality Unit. It must be completed each year by every registered leader in the pack. It is conducted yearly at the October Roundtable or can be done on-line at www.bgbsa.org.

* **Reporting Child Abuse:** The Boy Scouts of America requires immediate notification of a Scout executive when information on possible abuse in the program is uncovered. In Lexington, Kentucky the number is (859)231-7811. In an emergency contact the Child Abuse Hotline at 1-800-752-6200 24 hours, 7 days a week.

F. Program Planning

1. Pack Meetings:

Pack meetings are conducted the fourth (4th) Thursday of each month. Pack meetings allow for awards to be given out and fellowship among scouts and their families, and leaders. Scouts should be in uniform for award presentations.

Pack meetings should be scheduled in early August to ensure adequate space.

Pack meetings should include scout activities and involvement at the leaders discretion including Flag Ceremonies, skits, and songs.

The "Leave No Trace" motto should be practiced at pack meeting locations.

2. Pack Events:

Pack events should be scheduled in advance depending on the event. New events should be approved by the pack committee in regards to the **Guide to Safe Scouting** which can be purchased or found on-line at www.usscouts.org.

*Archery & BB are only allowed at Council approved events by a certified Range Officer.

3. Ceremonies:

Ceremonies are an important part of the program and should be used for opening and closing meetings, giving out Rank Advancement, and for the presentation of colors. Numerous books and web sites have ceremonies listed.

4. Permission Slips:

Permission slips should be signed by a parent/guardian of each participant, scout & sibling, in any event outside of normal meetings. This includes swimming, water sports, camping, or activities with any risk involved regardless.

G. Special Activity Guidelines

1. ***Pinewood Derby Rules & Regulations:***

Qualifications: All registered Pack 38 Scouts may design, build, and enter cars that are eligible to participate in the "Cub Scout Race". Parents, guardian, siblings or an adult registered scout may design, build, and enter cars that are eligible to participate in the "Adult and Other Race".

Essential Materials: All cars entered must use the Official Grand Prix Pinewood Derby Kit. NO store bought, pre-assembled cars may be used.

Competitor Categories: All Tiger, Wolf, Bear, and Webelos will race in the "Cub Scout Race" by rank. Parents or guardians with registered sons, or registered adults, or siblings of registered scouts may race in the "Adult and Other Race". Adults are those 16 years and older. Siblings are those under the age of 16.

New Work: Construction of *ALL* entries must have begun after last year's Pack 38 Pinewood Derby Race.

Attendance: The Cub Scout *MUST* enter his own car and be in **class A uniform** and be present at race time to race his car. Committee members will decide case by case (illness).

Single Entry: Any person may register only one car. Everyone racing must make his/her own car. (Parents cannot race their son's car in the "Adult and Other Race".)

Inspection and Registration: Each car must pass a technical inspection before it may compete. Technical inspection will be available at the January Pack Meeting. Final inspection and registration will be done on race day.

Failure to pass inspection: If a car fails inspection, the owner will be informed of the reason his car did not pass and must bring the car into pack specifications and be returned for re-inspection.

Impound: No car may be altered in any way after it has been registered. The car will remain impounded until the pack champion race.

Race Day Rules Interpretation: All questions of rules interpretations and procedures must be made prior to race day. All decisions of the Pinewood Derby Judges are final. The Pack Committee must make any changes in rules.

Car Design Standards

Materials: Official Scout Kits ONLY

Weight: May weigh no more than five (5) ounces total weight as determined on the official scales.

Wheels and Axles: The car shall roll on the wheels from the kit. The wheels shall turn about the axle nails from the kit. The axle nails shall be firmly affixed to the wood of the car body and **MUST** be placed in the original axle grooves in the supplied wooden block. If grooves are not acceptable, the car kit is to be replaced. It must be obvious to the judges that the grooves, wheels, and the nails from the kit are being used.

Size: Race cars may be no longer than 7 inches, nor wider than 2 3/4 inches as determined by the official gages during registration and inspection. Underside clearance of at least 3/8 inches is recommended, so that the car will run on the race track.

Weights and Attachments: Weight may be added to the car and will be considered part of the car for the purposes of all measurements. Weight is considered to be any material on the car that is not provided in the kit. Permanent glue, nails, screws, must securely fasten all the weight to the car, e.g. but not sticky substances, like tape or sticky tack or tack spray. Weights shall be passive, i.e. non-removable, non-magnetic, non-electric, non-sticky, etc.

Wheel Treatment: Wheel treatment (hub and tread smoothing and polishing) may not result in substantial removal of mass or in reducing the wheel width from the original kit wheels. Some of the original "tread marks" on the wheel must remain intact, i.e. apparent to the inspector. Wheels may not be machined to a beveled condition and the portion of the wheel surface that contacts the track must remain parallel to the axle. Only dry lubricants such as graphite or powdered Teflon "white lube" will be allowed for lubricating the wheels.

Conduct of the Races

Inspection Gages: The race-day "pit stop" area will have the official scale and length box. The check-in equipment will be the official equipment for the race.

Race Day Lubrication: Available in the "pit stop" area.

Car Handling: Cars will remain impounded until after the car is eliminated by double elimination. Winning cars will be held until final pack race. Before final pack race, builders will get to re-examine their car and make adjustments in the "pit stop" area. They must pass second inspection before re-entry into the race.

Lane Assignment: Cars that pass inspection and qualify to race shall be assigned a race number. No other numbers shall be used to identify the car. Cars will be placed on the track in order of registration; i.e. T1 will race in lane 1. T2 will race in lane 2, etc. No car shall race in the same lane twice when possible.

Car Leaves Lane: If during the race heat, a car leaves its lane but proceeds down the track in a manner that does not interfere with its opponents, then the race will be called normally. If the car leaves its lane and interferes with another car, the race will be restaged and rerun. If a car jumps the track (and is judged not to be the fault of the track) will place in last place for the heat.

Car Repairs During Race: Only repairs allowed during race time would be if the wheels come off the car. The repairs must be made before the next scheduled race of that car.

Race Area: Only race official may enter the track area. This rule is STRICTLY enforced.

Awards and Recognition: 1st, 2nd, 3rd place trophies will be awarded for each rank. 1st, 2nd, 3rd, 4th place trophies will be awarded for pack overall winners. 1st place trophies for "*I Did My Best*", "*Original Design*", and "*Best Paint Job*" will also be awarded. 1st place Sibling and Adult trophies will be awarded as well.

2. Rain Gutter Regatta

Qualifications: All registered Pack 38 Scouts may design and build a boat to participate in the boat race.

Essential Materials: All boats must be made from the official Rain gutter Regatta Kit.

Race Categories: All scouts will race within their rank division. Adults 16 & over will have a category; siblings under 16 will have a category.

General Rules: Boats must be made with materials provided within the kit.

- a. Hull should be no longer than 7 inches nor shorter than 6 1/2 inches.
- b. Mast should be 6 1/2 inches from the deck top.
- c. Keel and rudder are supplied in kit.
- d. Sail should be no longer than the material supplied.
- e. No Lego men, coins, or other materials may be added to the boat.
- e. Boats may be sanded, painted, and decorated.
- f. Boats *MUST* be the same shape as provided in the kits. NO pontoons or catamarans are allowed.
- g. Participants will not be allowed to touch the boat during a race or they will be disqualified.
- h. Race will be double elimination.

3. Blue & Gold Banquet

Budget: The banquet budget should be determined by the Pack Committee in October to allow for adequate planning of the banquet in regards to location, dining options, etc. Securing a location should be a top priority and should be reserved well in advance.

Theme: The banquet theme should be decided on by the Pack Committee with regards to a common theme. Scouts will then make a centerpiece for their dens table reflecting the chosen theme. Centerpieces will be judged by official outside the pack based on uniqueness, craftsmanship, design. Work must be done by the scouts with the help of their adult leaders. Prizes will be awarded for 1st, 2nd, 3rd place in the "Best Centerpiece" contest.

4. Pack Family Overnights

Guide to Safe Scouting: Pack overnights may be conducted only with the attendance of a parent with each scout and if they are deemed "Family Camp-Outs". Individual dens, with the exception of Webelos, may NOT camp as a scout function. Scouts are not covered for camping activities outside of Pack or District Levels under Boy Scouts of America Insurance. Scouts may not sleep in a tent with an adult who is not a parent or legal guardian/relative. Scouts may sleep with a fellow scout in another tent.

If unsure of an event. Check the ***Guide to Safe Scouting.***

H. Summertime Pack Activities

National Pack Summertime Award: The district requires that to qualify as a Quality Unit the Pack must present a summertime program that allows for the continued involvement of scouts over the summer months of June, July, and August. One pack activity per month is required. Pack 38 has always planned two (2) per month to allow for more participation.

Attendance: Attendance at one Pack Activity per month is required for each scout to earn the individual Summertime Award. Attendance should be kept at each event and placed in a file folder specifically for summertime events for easy access when re-chartering and turning in Summertime Award Requirements.

District Day Camp & Webelos Weekend: Day Camp & Webelos Weekend are District sponsored events and do not fall into pack events to qualify for the Pack Summertime Award. However, both events should be highly recommended and allow for scouts to get a head start on the next years requirements.

I. Re-Chartering

1. Process:

Each unit is required to re-charter their unit every year. The Bluegrass Council dead-line is at the December Roundtable. Packets for re-chartering are usually passed out at the October Roundtable with all information needed to complete the process.

2. Re-signing:

Scouts returning from the previous year remain on the current charter until the end of December of the current year. Scouts who plan to return should pay the re-registration fee and submit it to their Den Leader. Den Leaders should have all paperwork and fees collected by the Pack October Leaders Meeting.

3. Organization:

Being organized is extremely important in the re-chartering process. Print a Pack Roster listed alphabetically. Check off scouts as each den turns in their dens information. Boys not re-signing will be crossed off the re-chart list. Scouts signing up on school night remain on the charter until the next year regardless of participation in their den. They may choose to return at anytime within the scout year or in the next year and will only need to pay the re-sign fee.

4. Positions:

Key positions within the pack must be filled and listed on the Charter. These include: Pack Committee Chairman, Cubmaster, Assistant Cubmaster, Treasurer, one Tiger Leader, one den leader (wolf or bear), one Webelo Leader, two Committee Members. All leaders changing positions within the pack must re-submit a new leader application indicating their new position prior to re-chartering. *Pack 38 pays the leader registration fees for all leaders.*

5. Charter Representative:

Each unit has a Charter Rep. The Representative should be contacted once the re-registration process is completed to review the roster and sign the charter. The Charter Representative will obtain the \$20.00 Charter Fee from the Charter Organization (FCC) to be included with the re-charter forms.

6. District Executive (D.E.) :

The D.E. must be contacted once the re-charter packet is ready to turn in. A meeting is set up to review the charter including the Pack Summertime Award requirements, and the Quality Unit requirements. Forms and a check to the Bluegrass Council are turned into the D.E. to complete the process.

J. Boy Scout Troop 37

1. Crossover:

Scouts from Pack 38 usually cross over into Troop 37. Crossover is traditionally held at Pack Graduation in April. Contact the Scoutmaster by January to estimate the number that will be crossing over and to confirm the date.

2. Arrow of Light:

Arrows have traditionally been given to each Scout earning the Arrow of Light. Mike Nickels has supplied the arrows for the past several years. He should be contacted in February as well to have the arrows ready for crossover.

3. Unit Commissioner:

The Unit Commissioner is traditionally a member of the Boy Scout Troop. They ensure an easy transgression from Cub Scouts to Boy Scouts and facilitate good communication between the Pack and the Troop. They are also responsible for arranging for 2nd year Webelos to attend a Boy Scout meeting prior to crossover.

K. Pack Attendance

Active participation in den and pack activities is required for rank advancement. All scouts will not be able to attend every event, missed activities may be done at home with a parent and then reported to the den leader.

Attendance is taken at all pack events and awards based on good attendance are given out at pack meetings. If a scout is repeatedly absent an attempt should be made to contact the family to ensure participation. If the scout still fails to attend he may be discounted in the attendance for fairness to other scouts.

Perfect Attendance Award: Given to scouts who attend 100% of den meetings and pack activities in a scout year.

L. Fighting Policy

The Pack will not tolerate fighting at any Pack or Den activities, or any affiliated functions if such conduct affects any Scout, sibling, Pack leaders or parents. Fighting is defined as physical contact with malicious intent between individuals including, but not limited to, hitting, kicking, and pushing. For the first offense, the incident will be referred to the Scouts parent(s) for counseling. Den leaders will talk to the parents of all participants involved in fighting. Any repeat offense will result in a mandatory conference with the den leader, Scout, and parent(s) and commensurate with the severity of the fight, the Scout will be required to complete a community service project prior to any further participation in Pack or Den activities.

Local Contacts

Kevin Cox, Scoutmaster.....839-9970 (H)
.....859-806-4025 (C)
Gerry "Smokey" Bennet..... 839-9306
David Burns, Unit Commissioner839-9687
David Veech859-5545
First Christian Church..... 839-4532
Scott Beckett, Charter Representative839-5283
Judge Anthony Stratton.....839-3471
Sam Morris (Fishing Derby).....839-1741
Chase Reynolds (Bugler).....839-3414
Mike Douglas (Pack 49).....839-3863
Paul Bransom (Klutz. E. Klown).....859-2338
Mike Nickels (Arrows).....839-3070

District Contacts

Scott Sissler, District Executive.....859-879-8770 (H)
.....859-619-8444 (C)
Hershal Tharp502-227-2720
Lori & George Cook.....502-227-2210
Blue Grass Council859-231-7811

Pack 38 Leaders Guide

Guidelines presented by Cubmaster _____ Date _____

Approved by Pack Committee Chairman _____ Date _____

Verified by Committee Member-at-large _____ Date _____

Notes:

